

**GRANT COUNTY**  
**COMMISSIONERS AGENDA MEETING REQUEST FORM**  
(Must be submitted to the Clerk of the Board by 12:00pm on Thursday)

REQUESTING DEPARTMENT: Public Works

DATE: 09/26/2023

REQUEST SUBMITTED BY: Shilo Nellis

PHONE: x3501

CONTACT PERSON ATTENDING MEETING: Sam Castro

CONFIDENTIAL INFORMATION: ☐ YES ☒ NO

**TYPE(S) OF DOCUMENTS SUBMITTED:**

**(CHECK ALL THAT APPLY)**

- |  |   |  |  |
|--|---|--|--|
| <input checked="" type="checkbox"/> Agreement / Contract | <input type="checkbox"/> AP Vouchers                  | <input type="checkbox"/> Appointment / Reappointment | <input type="checkbox"/> ARPA Related  |
| <input type="checkbox"/> Bids / RFPs / Quotes Award      | <input type="checkbox"/> Bid Opening Scheduled        | <input type="checkbox"/> Boards / Committees         | <input type="checkbox"/> Budget        |
| <input type="checkbox"/> Computer Related                | <input type="checkbox"/> County Code                  | <input type="checkbox"/> Emergency Purchase          | <input type="checkbox"/> Employee Rel. |
| <input type="checkbox"/> Facilities Related              | <input type="checkbox"/> Financial                    | <input type="checkbox"/> Funds                       | <input type="checkbox"/> Hearing       |
| <input type="checkbox"/> Invoices / Purchase Orders      | <input type="checkbox"/> Grants – Fed/State/County    | <input type="checkbox"/> Leases                      | <input type="checkbox"/> MOA / MOU     |
| <input type="checkbox"/> Minutes                         | <input type="checkbox"/> Ordinances                   | <input type="checkbox"/> Out of State Travel         | <input type="checkbox"/> Petty Cash    |
| <input type="checkbox"/> Policies                        | <input type="checkbox"/> Proclamations                | <input type="checkbox"/> Request for Purchase        | <input type="checkbox"/> Resolution    |
| <input type="checkbox"/> Recommendation                  | <input type="checkbox"/> Professional Serv/Consultant | <input type="checkbox"/> Support Letter              | <input type="checkbox"/> Surplus Req.  |
| <input type="checkbox"/> Tax Levies                      | <input type="checkbox"/> Thank You's                  | <input type="checkbox"/> Tax Title Property          | <input type="checkbox"/> WSLCB         |

**SUGGESTED WORDING FOR AGENDA:**

**(Who, What, When, Why, Term, cost, etc.)**

Reimbursable work, Agreement with Adams County adopted on 07/30/2012, request work Asphalt Plant Inspection to be completed no later than October 16th to November 3rd, 2023, with a maximum amount of \$8,000

**FISCAL / BUDGET IMPACT:** You are required to Complete Page 2

**LEGAL REVIEW APPROVAL (Complete for Contracts, Agreements, Leases, Ordinances, Etc.)**

Signature: \_\_\_\_\_  
(Prosecutor/Deputy Prosecutor)

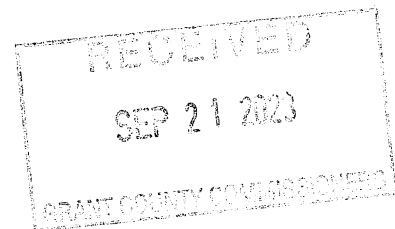
Date: \_\_\_\_\_

**BOCC ACTION**

**(To Be Completed by BOCC Staff)**

- ☐ APPROVED  
☐ DENIED  
☐ TABLED/DEFERRED/NO ACTION TAKEN  
☐ CONTINUED TO DATE:  
☐ OTHER

DATE OF ACTION: \_\_\_\_\_



**GRANT COUNTY  
REQUEST TO THE COUNTY ROAD DEPARTMENT  
FOR REIMBURSABLE WORK**

To The County Engineer / Public Works Director:

Pursuant to terms of an agreement between the County and Adams County

(Name of Requesting Agency)

Adopted and approved on July 30, 2012 the undersigned hereby requests the County to perform the

work listed below at a time and in a manner convenient to the County. The undersigned further requests that the

work be completed no later than Approximately October 16th to November 3rd, 2023 with a total of 5 days of inspection and hereby guarantees reimbursement to the

County for all work done up to a maximum of \$8000.00.

All terms of said agreement shall apply with the following exceptions:

DATED: 9/11/2023

Work Requested:

Asphalt Plant Inspection

for Hatton Rd Safety Project

CRP-196

SIGNATURE

(Agency Representative)

TITLE Adams County Engineer

To the Board of County Commissioners:

DATE 9.19.2023

I have examined the above request and made the following recommendations:

☒ The request is approved      ☐ The request is disapproved or modified as follows:

County Engineer / Public Works Director

Action of the Board of County Commissioners:

DATE \_\_\_\_\_

☐ The Engineer's / Director's recommendation is hereby approved.

☐ The Engineer's / Director's recommendations is disapproved or modified as follows:

Attest:

BOARD OF COUNTY COMMISSIONERS OF GRANT COUNTY, WASHINGTON

Clerk of the Board